

BOARD OF EDUCATION

WENDY MOORE
President
MARY DUGAN
Vice President
EMILY BOSS
RUSSELL TILLEY
MICHAEL WALLING

MORRIS CENTRAL SCHOOL



PO BOX 40
65 MAIN STREET
MORRIS, NEW YORK 13808

ADMINISTRATION

MATTHEW SHELDON
Superintendent
KATHARINE SMITH
Principal
GARY WILLIAMS
Director of Pupil Personnel

SAFETY DRILL

PARENT / GUARDIAN NOTICE

May 17, 2021

Dear Parent / Guardian:

In accordance with state law (8 NYCRR 155.17.1), our district must conduct an early dismissal drill each school year. This drill is designed to protect the safety of our students and staff by preparing them to respond calmly and effectively in the case of a real emergency. **We will have the early dismissal drill on Thursday, May 27, 2021. Students will be dismissed at 2:30 p.m. There will be NO CROP on that day.**

What is an early dismissal drill?

An early dismissal, or "go home early," drill requires the district to send students home from school no more than 15 minutes early.

What is the reason for an early dismissal drill?

The early dismissal drill tests the district's emergency plan and its emergency response procedures.

What happens during an early dismissal drill?

Students will be sent home no more than 15 minutes early. The drill will include:

- Alerting and warning procedures
- Communications procedures
- Resources
- Staff procedures
- Transportation procedures
- Public information procedures
- Evacuation procedures

How have the schools prepared for the early dismissal drill?

School administrators, teachers and staff have received detailed instructions about the district-wide emergency plan, including the early dismissal drill. Teachers have explained the procedures to students using age-appropriate language (to avoid upsetting children).

What can parents do?

Parents and legal guardians must be notified about the early dismissal drill at least one week before it occurs. It is essential that parents and their children take emergency preparedness very seriously. Parents should discuss with their children the reasons for the drill, as well as the school safety plan. Please call the district offices for more information about how to better prepare students (especially young children) for school safety drills.

If you have questions, please contact the Main Office at 263-6100.